## **2.5.1** Mechanism of internal assessment is transparent and robust in of frequency and mode

## Transparency initiatives at institute level:

College adopted a standard process for internal examination. According to the academic calendar, the schedule of the internal examination is decided at the beginning of the session. Teachers plan to conduct unit test, black–board presentation, power-point presentation, and quiz. The marks of pre-semester examination are displayed on notice board. Student performance in the examination is recorded in the Departmental register. If there is any difference or discrepancy in their marks, it can immediately be corrected. Teachers analyses the solution and method of solving the paper in the class room, especially in mathematics. The mark of model examination is sent to the University for the Final Result. Similarly, the black–board presentation or the power point presentation is done by students. A student has to present his answer among other students. This method release shyness of a student and develop the self confidence of the student. This innovative method in teaching is used for personality development of the student. The answer sheet the copy of the student is kept in the internal examination section.